

North Dakota Society for Respiratory Care

Friday, October 10, 2025, 3pm-4pm

I. Call to Order

- a. Meeting called to order by Mike Wahl at 1502

II. Roll Call

a. Present

- i. Mike Wahl – President
- ii. Lisa Sandaker – Secretary
- iii. Kara Backer – Director at Large
- iv. Tara VanderLaan – Director at Large
- v. Jessica Burkett – Treasurer
- vi. Kassy Gehrls – Delegate and Membership Committee
- vii. Jessica Arndt – Delegate
- viii. Erin Haustveit – Publications Committee
- ix. Samantha Logan – University of Mary Student
- x. Robyn Urlacher – Education Committee
- xi. Shari Hanson – Elections Committee

III. Approval of Meeting Minutes

- a. Jessica Arndt motioned to approve; seconded by Kassy Gehrls
- b. All approved

IV. Committee Reports

- a. Treasurer – Jessica Burkett
 - i. Jessica B. is working on bank switch overs. She is only able to see checking accounts. Log in is still under Erin Haustveits's name. Jessica B can see everything, but unable to do anything on the account. CDs and savings accounts are still under Megan Schneider and Shari Hanson. Working with the bank to get them updated.
 - ii. New checks have been ordered.
 - b. Delegates – Jessica Arndt and Kassy Gehrls
 - i. Report shared by Jessica and Kassy from the Summer House of Delegates meeting in Ft. Lauderdale, FL.
- Delegates Report for
NDSRC October 2025
- c. Membership – Kassy Gehrls
 - i. Kassy took over Committee previously filled by Shari Hanson
 - ii. Kassy sent a test message to AARC Connect with a 26% response rate.
 - iii. Messages sent out to see if anyone would be in committee volunteer time
 - d. Publications – Erin Haustveit
 - i. Erin discussed a twice per year newsletter and any ideas for updates, such as President and HOD updates.

- ii. Need to look at other platforms for Publications.
 - iii. Fargo RT Wendy Romero is working with Erin Haustveit to create more diverse postings.
 - iv. Updating website for vendor registration and board member updates.
- e. Education – Robyn Urlacher
 - i. Robyn reported that the Spring NDSRC Conference is planned for April 13th and 14th, 2026 at the Avalon Events Center in Fargo.
 - ii. Approximately 12 CEUs
 - iii. Save the Dates will soon be sent out to vendor registration.
 - iv. Looking for giveaway prizes
 - v. Kassy reported on three options for apparel fundraising. She will get more pricing after the holidays.
- f. Bylaws – Mike Wahl
 - i. No report
 - ii. Tara Vanderlaan will take over.
- g. Elections – Shari Hanson
 - i. Shari has been working on getting open spots filled with nominations.
 - ii. Still looking for a nomination for President Elect

V. New Business

- a. RCIC meeting with NDSBRC
 - i. Met with the ND State Licensure Board to see where they are at
 - ii. NDSRC would write a letter of recommendation when bringing it to ND Legislature.
 - iii. Should involve Wheeler Wolf with Compact Licensure for lobbyist sponsorship.
 - iv. Next steps include reaching out to hospital systems for questions and concerns.
- b. State Board of Respiratory Care Nominations
 - i. State Century Code – The NDSRC is responsible for finding nominees. Since the end of 2024, members have been filling in indefinitely. A list of eight names is requested as best practice.
- c. New Committee Chairs – Bylaws and Membership
 - i. Bylaws – Tara VanderLaan
 - ii. Membership – Kassy Gehrls
 - iii. Open Chair position – PACT (formerly held by Val Tomhave)
- d. PO Box for NDSRC address – discussion
 - i. NDSRC is currently using Shari Hanson's personal home address in Moorhead, MN for mail.
 - ii. Erin Haustveit spoke with other state societies about the topic. Many had PO Box and then would forward mail, otherwise, they have a part-time administrative assistant.
 - iii. No questions or concerns. Mike Wahl will investigate further and plan to vote at the next meeting.
- e. RT Manager/Director list – AARC Education Advancement, Value Proposition, and Research Taskforce

- i. Lisa Sandaker will work on a list and send to Erin Haustveit

VI. Next meeting date

- a. Looking at January 12, 2026, Mike Wahl will send out calendar invite.

VII. Adjourn

- a. Motion to adjourn by Tara Vanderlaan; seconded by Jessica Burkett.
- b. Meeting adjourned at 1610

Respectfully submitted,

Lisa Sandaker, BS, RRT

NDSRC Secretary

Approved as amended: Friday, January 16, 2026

Lisa Sandaker, RRT
Secretary

Mike Wahl, RRT
President