

North Dakota Society for Respiratory Care

April 19, 2023

NDSRC 2023 Annual Business Meeting

I. Call to Order

- a. Megan Schneider called meeting to order at 1145

II. Roll Call

_____ voting members present, a quorum was established.

Board Members in attendance

- | | |
|--|-------------------------------------|
| a. Present | Absent |
| b. Megan Schneider, President ✓ | |
| c. Shari Hanson, Past President ✓ | |
| d. Erin Haustveidt, Treasurer ✓ | |
| e. Stacy Butts, Delegate ✓ | |
| f. Chris Sperle, Delegate ✓ | |
| | a. Laura Barclay, Director at Large |
| | b. Casi Boehm, Director at Large |
| g. Lisa Sandaker, Secretary ✓ | |
| h. Lori Shoman, By Laws ✓ | |
| i. Student Members: Blake Wallevand and Genevieve Vavrus | |

III. Approval of Minutes

- a. 2022 Annual Business Meeting minutes reviewed. Chris Sperle motions to approve with correction, Jessica Arndt seconds, no discussion. Minutes Approved.

IV. Committee Reports

- i. **Treasurer** Erin presented the 2022-2023 Treasurer's Report. For the 6,250.00 for our lawyer - we will be getting a refund of the 250.00 as we were overcharged. Over budget on our financial audit at 1375.00 as they increased their rates after our budget was approved last year. Over budget on website as we needed to close out our account with the previous webmaster service (300.00 was paid to him), and then opened a new website account through WIX.com that the board is maintaining on our own.
- ii. Erin presented the 2023-2024 Proposed budget. The group agreed to move 1500.00 from AARC PACT budget (that will not be at 0.00) to the AARC Leadership budget. Website will be decreased from 520.00 to 400.00. Increasing our financial audit budget from 1350.00 to 1375.00 as they have increased their rates, but the board feels that this is reasonable as they

have been very easy to work with, and reliable. We will not make a donation unless we are able to maintain a balanced budget to keep from over-spending for the fiscal year.

- iii. Karen Burchill motions to approve budge with changes stated. Jessica Arndt Seconded motion. Lori Shoman, Terry Ronglien abstained
- a. **Membership** – Shari presented current AARC membership out of total licensed Respiratory Therapists in North Dakota. 691 Licenses, 563 RRT and 103 CRT and 25 RPSGT. 120 AARC members
- b. **Delegates Report** – Chris presented the Delegate’s report.
 - i. Summer forum:
 - 1. NBRC transitioning to single exam – 2025. Discussion of CSE and CRT going away and then moving forward with RRT only for licensure. Would need to review how to grandfather current CRTs in.
 - 2. NBRC has took over the Asthma Certification exam.
 - 3. APRT – NBRC is putting a team together to review, still on hold. Currently no licensure.
 - 4. Career Ladders discussed with how you would incorporate AARC membership in for the ladder.
 - 5. Met new AARC Executive Director, discussed 5 pillars
 - 6. Using more social media platforms
 - 7. Best practice for engaging students, how do you get them there?
 - 8. Increasing utilization of AARC funds with disasters.
 - ii. Fall Forum
 - 1. Discussion of AARC financial resources available for state boards to assist with treasurer duties, revenue sharing, co-marketing, etc.
 - 2. Respiratory Care now only online; working on a 2nd tier journal
 - 3. Working on Clinical Practice Guidelines, revision, new, timeline
- c. **Education**
 - i. Morris Opp Scholarship awarded to Amber Taylor.
 - ii. Budgeted funds available for professional reimbursement
- d. **Elections** –Nominations open for Secretary, no nominations received. Secretary nominations closed. Nominations open for Director at large, no nominations received. Director at Large nominations closed.
- e. **Bylaws** – Lori Shoman presented report. Bylaws up for review this year. No updates anticipated.
- f. **PACT** – No report

V. Old Business

- a. Shari discussed the new website that is up and running, continue to make progress on development of the website.

VI. New Business

- a. None at this time

VII. Next meeting date

- a. 2024 Annual Business Meeting

VIII. Adjourn

- a. Lori Shoman motions to adjourn, Terri Ronglien seconds, meeting adjourned at 1315.

Respectfully submitted,
Lisa Sandaker, RRT
NDSRC Secretary

Approved as (read)(printed)(corrected): 6.26.2023, MS
(Date)

Lisa Sandaker, RRT
Secretary



President