

North Dakota Society for Respiratory Care

June 26, 2023

NDSRC 2023 June Board Meeting

- I. Call to Order
 - a. Megan Schneider called the meeting to order at 1400.

- II. Roll Call:
 - a. Present:
 - i. Megan Schneider, President
 - ii. Shari Hanson, Past President
 - iii. Erin Haustveidt, Treasurer
 - iv. Casi Boehm, Treasurer-Elect
 - v. Stacy Butts, Delegate
 - vi. Chris Sperle, Delegate
 - vii. Jessica Arndt, Junior Delegate-Elect
 - viii. Lisa Sandaker, Secretary
 - b. Absent:
 - i. Laura Barclay, Director at Large
 - ii. Student Members

- III. Approval of Minutes from Annual Business Meeting, 2023
 - a. Chris made a motion to approve, seconded by Erin.
 - b. Reviewed and added "21" to the roll call voting members for the Spring Convention Annual Business Meeting attendance.
 - c. Minutes approved

- IV. Post-Convention Recap
 - a. Review proposed changes to the budget
 - i. Erin has an updated Treasurer's report with proposed budget changes.
 1. Increase annual audit budget by \$1375
 2. Decrease website budget from \$520 to \$400
 3. Decrease interest from \$50 to \$10
 4. Move \$1500 from PACT to AARC Leadership Conference
 - ii. Erin will send out an updated report to membership and will review and approve it through email.
 - b. Old and new business from Annual Business Meeting
 - i. New Business

1. **2023 By Laws Review.** Megan discussed that this is due, and she will plan to place it on the agenda for the August meeting. Watch for a selection of dates to determine the date.
2. **North Dakota and South Dakota Co-Op meeting and Conference Locations.**
 - a. Would like to discuss a new approach to our annual conferences to assist those that plan the conferences and increase attendance. Chris elevated that the ND Delegates could discuss this at the AARC Delegate Meeting in August with the SD Delegates. Also, discuss having two locations in ND instead of 4. Would like to consider costs for the conference, in person attendance, and travel time for attendees.
 - b. Our next ND conference is scheduled for Grand Forks. Working with the Respiratory Therapists there in determining if they will have a conference planner from the local area. Shari elevated that we will need to connect with the Grand Forks RTs so that the board can assist them with booking sites and initial needs for the 2024 conference.
3. **Enhancing Social Media Presence and Students Activity.**

Continue to work on improving the website and social media. Have lost some ground with attendance by the 3rd regional RT program.
4. **Eryn brought forward US Bank Accounts.** Erin has been getting more information from them about our CDs and our low return rates. Gave 2 options to consider for our August meeting. CD Special Rates are currently 0.04%, 4.75% is being offered fixed right now. Could look at a platinum business money market account. Could we consider other options with US Bank or another bank?

Erin also noted that she decreased the donation to balance the budget per the conversation at the April meeting, but we would still donate the 500.00 to AARC if the account remains over a certain balance. Erin also pasted the information on a money market savings account that the savings and CD could be placed into if the board chooses that option, as well as a newly updated CD rate from US bank to consider before the CD rolls over in February of 2024. (added/edited 7.17.23)
5. **High School Recruitment Kit.** Jessica Arndt brought forward creating a high school recruitment kit. Bismarck and Fargo do some outreach right now through employers. How can we reach out to more high schools than what we do now from the board

perspective? Could this kit be evolving and utilized statewide and on an ongoing basis?

6. **Increase Membership.** Megan brought forward the discussion on how to improve membership. Continues to be a struggle with our small state.

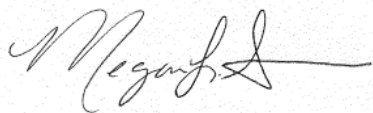
- V. Handoff Report to New Board Members (new term beginning July 1, 2023)
 - a. Terms ending:
 - i. Shari Hanson – Past President
 - ii. Erin Haustveit – Treasurer
 - iii. Stacy Butts – Delegate
 - b. Best of luck to our outgoing members and welcome to our new members.

- VI. Adjourn
 - a. Motion to adjourn by Chris, seconded by Stacy at 1640.

Respectfully submitted,
Lisa Sandaker, BSRT, RRT
NDSRC Secretary

Approved as (read) (printed) (corrected): 6.27.2023; edited 7.17.2023
(Date)

Lisa Sandaker, BSRT, RRT
Secretary



President

NDSRC Treasurer's Report 2022-2023

Assets as of June 26th, 2023:

CD Maturity/Renewal Date:	Feb. 17 th , 2024	\$17,062.43	(0.05%) YTD \$12.78 (pd monthly and at maturity)
Savings:		\$14,406.85	(0.01%) YTD \$1.38
Checking Account Balance:		<u>\$33,523.12</u>	
Total		\$64,992.40	

YTD NDSRC Budget: July 1, 2022 – June 30, 2023

Income	Budget	YTD
AARC	2,021.50	961.00
Spring Convention	22,453.00	18,927.27
Interest	10.00	14.16
Total Income	Budget	YTD
	24,484.50	\$19,902.43
Expenses	Budget	YTD
AARC Leadership Conf	1500.00	0.00
AARC PACT Conf	0.00	0.00
Spring Convention	12,000.00	7,867.27
Audit	1,375.00	1,375.00
Bank Charges	0.00	0.00
Surety Bond	400.00	400.00
Board Meetings	0.00	0.00
Communication (Website)	400.00	711.84
Delegates	4,253.00	2336.50
Donations (if net worth > 25,000 may donate up to \$500)	500.00	500.00
Legislative Representative	3,000.00	6000.00
Medical Director	101.50	0.00
Membership Committee	0.00	0.00
Miscellaneous	200.00	30.87
Morris Opp Scholarship	750.00	750.00
Postage & Mailing	200.00	24.32
Professional reimbursement	250.00	0.00
Total Expenses	Budget	YTD
	24,024.50	\$19,995.80