

North Dakota Society for Respiratory Care

Friday, January 16, 2026, 3pm-4pm

I. Call to Order

- a. Meeting called to order by Mike Wahl at 1503

II. Roll Call

a. Present

- i. Mike Wahl – President
- ii. Lisa Sandaker – Secretary
- iii. Tara VanderLaan – Director at Large
- iv. Jessica Burkett – Treasurer
- v. Kassy Gehrls – Delegate and Membership Committee
- vi. Jessica Arndt – Delegate
- vii. Erin Haustveit – Publications Committee

b. Not Present

- i. Kara Backer – Director at Large
- ii. Robyn Urlacher – Education Committee
- iii. Shari Hanson – Elections Committee

III. Approval of Meeting Minutes

- a. Jessica Arndt motioned to approve minutes as amended; seconded by Kassy Gehrls
- b. All approved

IV. Committee Reports

a. Treasurer – Jessica Burkett

- i. Work continues to switch bank accounts and get access to current accounts.
- ii. Reviewed current balance sheet
- iii. Kassey is working with John Tomkins on Audits. Need 2 approvers in same city to be approvers.
- iv. Reimbursement Form – Need to update and add a second line. Treasurer and president to get further clarification after reading Bylaws.

b. Delegates – Jessica Arndt and Kassy Gehrls

- i. Jessica filled in as Secretary at House of Delegates. AARC reimbursed her for all expenses, so won't come out of December 2025 budget.
- ii. The HOSA meeting will be in Grand Forks this year and looking for additional volunteers to attend.
- iii. Topics
 - 1. Reviewed 2026-2028 AARC Strategic Plan. Many goals met on previous plan.
 - 2. Compact licensure
 - 3. All Resolutions approved
 - 4. See attached report for more information:

c. Membership – Kassy Gehrls

Delegates Report for
NDSRC January 2026

- i. Currently 160 members; 25 lapsed; 7 early professionals track right before conference.
 - ii. Discussed number of licensed ND RTs, approximately 30-40% AARC Members. Will continue to post for additional AARC membership.
- d. Publications – Erin Haustveit
 - i. Encountering access issues and working to clean them up
 - ii. Continue to investigate use of Google Drive
 - iii. Money coming in from conference vendors through NDSRC Website.
- e. Education – Robyn Urlacher
 - i. Mike reported that Robyn is working on conference agenda.
- f. Bylaws – Tara Vanderlaan
 - i. No report
- g. Elections – Shari Hanson
 - i. Mike reported that Shari has sent out election emails and continues to encourage voting

V. New Business

- a. PO Box for NDSRC address – Mike Wahl
 - i. Smallest box holds approximately 15 letters
 - ii. Currently \$210/year; will be going up to \$260/year
 - iii. Don't want to indefinitely continue to forward mail, option would be to move P.O. box to the city of the next NDSRC President.
 - iv. Discussion from group felt that it would be a good idea and makes sense. If it fits into budget, would propose at Spring NDSRC convention.
- b. Compact Licensure – Mike Wahl
 - i. Our lobbyist, Jack, helped PT in 2017. It was more difficult to approve. OT went through last session and approval was easier.
 - ii. Jack may not lobby next contract, his daughter to help where she can.
 - iii. Jess A will share information to Mike for contracts to assist.
 - iv. Erin stated there may be some leaders in Jamestown willing to assist.
 - v. Sanford is moving ahead with full support for South Dakota. Not sure of status for North Dakota support.
- c. Annual report – Mike Wahl
 - i. Report is due for our non-profit status; 1st Monday in February every year

VI. Next meeting date

- a. Looking at time during NDSRC Conference. Mike Wahl will handle through email when to meet.

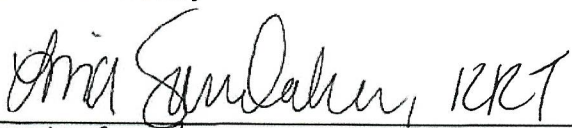
VII. Adjourn

- a. Motion to adjourn by Jessica Burkett; seconded by Kassy Gehrls.
- b. All in favor; meeting adjourned at 1555.

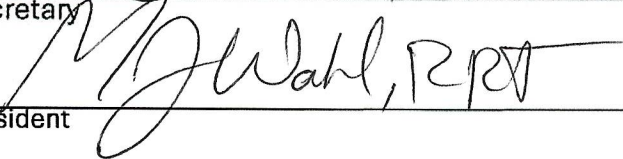
Respectfully submitted,

Lisa Sandaker, BS, RRT

NDSRC Secretary

 Lisa Sandaker, RRT

Secretary

 M. J. Wahl, RRT

President